

The Pointe CUOA BOD Meeting DRAFT

Meeting Minutes
10/22/20

Opening

The regular meeting of the **The Pointe CUOA BOD Meeting DRAFT** was called to order at 5:00 pm on 10/22/20 in Blackwater Room by Steve Goff

Steve Goff -Established quorum

Present

- BOD – Steve Goff, Tommy Esarey, Mary Lou McDonald, Jack Parker
- OWNERS – Bob & Lisa Forsyth, Kathy Dalton, Dottie Hess, David Ellis, Allison Repp
- Invited - Kelly Drinkard PMC.

Review and Approval of Minutes 8/20/2020

- Mary Lou made motion to approve minutes
 - Jack 2nd
 - All were in favor

Ratify Board actions taken by email. (unanimous email vote)

- None

Financial Update – Kelly Drinkard

- Kelly gave update on financials, Reviewed reserve contributions
- Kelly reviewed the budget to date.
- Kelly updated the format for budget presentation.
- Kelly asked to set up budget work sessions with the Board

Committee Updates

- **Maintenance, Beautification and No Smoking – Mary Lou McDonald, Jodi Campion**
 - No Update
- **Bike Rack / Kayak Storage**
 - No Update
- **Communication (Website & Facebook) – Jack Parker**
 - PMC to update going forward.
- **Contracts – Jack Parker**
 - PMC working with existing contracts to work with existing members.
 - New elevator contract has been signed with Southern Elevator
- **Security Committee Update – Tommy Esarey**
 - In process of canceling Tyco / Johnson Controls contract.
- **By-Laws Committee – Tommy Esarey**
 - No update

Maintenance – Dean Atkins

- Water leak from 162 HVAC floor drain into 152 ceiling. Problem has been isolated to clogged line.

Old Business

- **Seasonal Projects**
 - Carpet Cleaning
 - Lighting and Trees in parking lot.
 - Trees to be cut and trimmed first of January
 - Portico bids are being collected.
 - Bird vents and dryer vents for 2021
- **Bulletin Board Updates**
 - Add extra boards in elevators
- **Dumpsters**
 - Extra dumpsters have been removed.
 - New signage to be created and installed
- **Data Services**
 - Included in budget review
 - Research still underway
- **Transition to PMC**
 - Working to clear up accounting.

New Business

- Annual Meeting – December 12, 2020 Time 2:00 pm
- Lock Out Follow up for 311
 - Tommy Esarey to confirm date / time of lock out.
- CIC Transition Discussion - In-Process

Owners Forum No Comments

- David Ellis ask about the wedding event that used a smoke machine that set off fire alarm.
 - Tommy confirmed that the use of smoke machines was prohibited.

Executive Session 5:50 pm

- Jack Parker made motion to enter executive session to discuss personnel and receivables.
- Tommy Esarey 2nd
- All were in favor
- Mary Lou made motion to return to regular session at 6:21pm. Only receivables and personnel were discussed.
- Jack Parker 2nd
- All were in favor
- No decisions were made in executive session.

Adjournment

- Jack made motion to adjourn meeting at 6:22pm
 - Mary Lou 2nd
 - All were in favor

Minutes taken by: Tommy Esarey (BOD Secretary)